



GUIDE TO FORM 28 APPLICATION FOR A PERMIT TO ACQUIRE (Under the *Weapons Act 1990*)



Acquiring from a Deceased Estate

Where a person acquires a registered firearm or weapon as a direct beneficiary of a deceased estate and there is a valid Testamentary Disposition on Laws of Succession (Commonly known as a Will), the firearm or weapon will be transferred/registered to the appropriate licence of the beneficiary without need for a Permit to Acquire on the production of the appropriate justification.

As a beneficiary, what documentation is required to transfer the firearm or weapon into my possession?

The following documentation is required to enable consideration to be made for the transfer of the firearm or weapon into your possession:

- A copy of the Will;
- Written authority from **EACH** beneficiary (if applicable);
- A copy of the Death Certificate;
- A letter containing the following:
 - That you are the direct beneficiary and your contact details;
 - A request to transfer/register the firearm or weapon to your licence providing your licence number;
 - The full firearm or weapon details such as serial number, make, model and calibre;
 - The licence details of the deceased.

If you require further information about acquiring a firearm or weapon from a deceased estate, information can be found on the Weapons Licensing website located at: www.police.qld.gov.au/programs/weaponsLicensing/faq/deceasedEstates.htm

You may also contact Weapons Licensing Branch on 3015 7777 between the hours of 8am–4pm, Monday–Friday.

Is there a fee for a Permit to Acquire (PTA)?

- Yes, a fee is payable at the time of application and is subject to the annual CPI increases. The current prescribed fee is available on the Weapons Licensing website at: <http://www.police.qld.gov.au/programs/weaponsLicensing/fees.htm>.

How do I lodge my application?

- Your application for a Permit to Acquire must be lodged at a Queensland Police Station accompanied by the prescribed fee. It is recommended that contact be made to the Police Station where you intend to lodge the application. You will be given a receipt for the fee and the Station section completed on your application. The fee receipt provided and station notation on the application form is verification that the application was lodged at a police establishment.
- Once the application fee has been paid and the station notation completed at the police station, the original application must be forwarded to Weapons Licensing Branch by either the applicant or the police station. It is recommended that you keep a copy of your application for your records.
- Applications for Permit to Acquire will only be processed from the original application – no facsimile copies will be accepted or processed.

When will your PTA application be issued?

As soon as practicable after the period specified in Section 56 of the *Weapons Regulation 1996*.

Section 56 Waiting period for decisions on application for permit to acquire.

1. This section prescribes the period for section 42 of the Act
2. The period is 28 days after the day the applicant lodges the application for the permit to acquire the weapon.
3. However, if—
 - (a) the applicant already holds a firearm under a licence; or
 - (b) an authorised officer is satisfied there are exceptional circumstances;

The period is the remainder of the day on which the applicant lodges the application for the permit.

Storage requirements for Firearms/Weapons

The information on the application regarding the Storage Facility Declaration and Storage Requirements for Firearms/Weapons, are included in accordance with resolutions determined at the 45th Australasian Police Ministers' Council Meeting in 2003.

They are included in the interests of reducing the theft of firearms and firearms safety in general.

Firearms must be kept **UNLOADED** other than when being used to shoot, except where the firearm is being used under a security licence (Guard), while the firearm is loaded for the purpose of repairs or the firearm is being used by a person doing an approved course of instruction under the supervision of a person holding a firearms licence (Instructor). Secure storage facility firearms must be stored unloaded in a locked container with the bolt removed or the action broken.

For Category D, H or R firearms, the container must be a rigid structure made of solid steel and be bolted to the frame or floor of a permanent building. For Category A, B, C or M firearms, the container must be rigid structure made of solid steel or timber and if it weighs less than 150kg, be securely fixed to the frame or floor of a permanent building. The container must also have a sturdy combination lock, keyed lock or keyed padlock and always kept locked when the firearm is not in use.

Collectors, other than collectors who possess no more than 30 weapons other than Category H, AND licence holders who possess more than a total of 30 Category A, B, C or D weapons or 30 Category H weapons, are required to have a higher standard of storage. Weapons must be stored unloaded in a locked container, or a locked gun rack, in a locked room. Alternatively, weapons may be stored in a locked vault.

Businesses including Dealers, Armourers, Theatrical Ordnance Suppliers and Security Organisations also require a higher standard of storage. Refer to sections of the *Weapons Act 1990* and the *Weapons Regulation 1996* for specific storage measures relevant to the class of licence.



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ADDITIONAL REQUIREMENTS TO ACCOMPANY APPLICATION

Sports and Target Shooting (Category A, B)

You are required to provide the following details to accurately assess your application:

- The make, model, type, calibre and action of the intended firearm/weapon;
- Why the weapon is required and why the need cannot be satisfied in another way (Cat. B only).

Sports and Target Shooting (Category C)

You are required to provide the following details to accurately assess your application:

- The make, model, type, calibre and action of the intended firearm/weapon;
- Why the weapon is required and why the need cannot be satisfied in another way.

Sports and Target Shooting (Category H)

You are required to provide the following details to accurately assess your application:

- The make, model, type, calibre, action and barrel length of the intended firearm/weapon;
- A letter/certificate from your shooting club stating:
 - That you are a current member of the club;
 - The type (**calibre, action, make and model**) of firearm that is being acquired and is approved for use at their range of the club or an approved shooting club affiliated with the club.

If there are already two Category H firearms of the same calibre and action on the sports shooter licence and you are wanting to acquire more firearms of the same calibre and action, please PROVIDE A DETAILED GENUINE REASON as to why the need cannot be satisfied with the current firearms registered to your sports shooters licence.

Primary Production and Sports and Target Shooting (Category H)

If your current Concealable licence (Category H) has been issued for both Primary Production use (PP1) and Sports and Target Shooting (PC1), you must specify which firearm (if any) you require for the purposes of Primary Production.

Crossbow Club (Category M only)

You are required to provide the following details to accurately assess your application:

- The make, model and serial number of the weapon (if known);
- Why the weapon is required.

Recreational Shooter (Category A, B, M)

You are required to provide the following details to accurately assess your application:

- The make, model, type, calibre and action of the intended firearm/weapon; serial number (if known)
- Category B and M, please supply the reason(s) why the weapon is required and why the need cannot be satisfied in another way.

Primary Producer (Category A, B)

You are required to provide the following details to accurately assess your application:

- The make, model, type, calibre and action of the intended firearm/weapon;
- Category B please supply a letter stating the reason(s) why the weapon is required and why the need cannot be satisfied in another way.

Primary Production (Category C, D or H)

You are required to provide the following details to accurately assess your application:

- Whether you are the owner, manager, lessee or employee of the owner of the rural land;
- The location and size of the property where you intend to use the firearm and the frequency of the visits to the property (if not residing on the property);
- A description of the type of terrain encountered on the property, the various areas of land and their use (e.g., 10,000ha flat grassland, 500ha mountainous forest and bushland, 1650ha total, cultivation, grazing stock);
- Details of any other person who is licensed for Category C, D or H firearms in respect to the property.



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ADDITIONAL REQUIREMENTS TO ACCOMPANY APPLICATION (*Continued*)

Security Organisations (Category C, E or H)

If there are a number of firearms currently registered to your licence:

- Provide details as to why an additional firearm/weapon is required; and
- Why the need cannot be satisfied by the firearm(s)/weapon(s) currently registered to your licence; and
- The calibre and action of the firearm/weapon.

Collectors (Category A, B, C, D, H, M, R)

- Whether the firearm or weapon is permanently or temporarily inoperable.
 - A **permanently** inoperable D, H, M or R firearm or weapon will require a Form 31 Certificate of Firearm/Weapon being permanently inoperable upon application.
 - A **temporarily** inoperable firearm/weapon requires information relating to the obvious and significant commemorative, historic, thematic or investment value of the firearms/weapons. (Documentation for each weapon must be substantiated for each claim).
 - **Commemorative:** e.g., 100th anniversary of the Winchester Rifle or a firearm/weapon produced for a particular person or event.
 - **Historic:** e.g., The trench warfare of World War I and what makes the firearm/weapon different from others produced.
 - **Thematic:** e.g., A definite theme must be identified and what makes the firearm/weapon significant to the theme.
 - **Investment:** e.g., How this firearm/weapon will make significant profit to the owner. Commemorative or historic may also fall into this category.

Category H, temporarily inoperable handguns, other than pre-1901, must also be accompanied by a declaration signed by a representative of an approved historical society stating that the representative is satisfied that the firearm/weapon is of obvious and significant commemorative, historic, thematic or investment value.

Weapons Held in Safekeeping

If the weapon being acquired is currently held in safekeeping you are required to provide a signed letter from the registered owner confirming details of the weapon and authorising the sale and disposal of the nominated weapon.

Further information regarding Permits to Acquire can be found at www.police.qld.gov.au/programs/weaponslicensing
or **Telephone:** Weapons Licensing Branch on 3015 7777
Monday–Friday between 8am–4pm.



APPLICATION FOR A PERMIT TO ACQUIRE

Please PRINT IN BLOCK LETTERS clearly and legibly in Blue or Black pen.

1. APPLICANT DETAILS

Weapons Act Licence no.	<input type="text"/>										
OR											
Applications case reference no.	<input type="text"/>										
Family name	<input type="text"/>										
Given name(s)	<input type="text"/>										
Date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<i>Day</i>	<i>Month</i>									
Residential Address											
Property name/ Lot on Plan	<input type="text"/>										
Street number and name	<input type="text"/>										
Suburb/Locality	<input type="text"/>										
State	<input type="text"/>	<input type="text"/>	<input type="text"/>	Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	How long have you lived at this address?	<input type="text"/>	<input type="text"/>
									<i>Years</i>	<i>Months</i>	
Postal Address (If different from above)											
Postal Address (e.g., PO Box)	<input type="text"/>										
Suburb/Locality	<input type="text"/>										
State	<input type="text"/>	<input type="text"/>	<input type="text"/>	Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
Contact details											
Home	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Work	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Fax	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>										
Preferred method of verbal contact	Home		<input type="text"/>	Mobile		<input type="text"/>	Work		<input type="text"/>		
Preferred method of written contact	Residential		<input type="text"/>	Postal		<input type="text"/>	Email		<input type="text"/>		

2. DISPOSER DETAILS (MUST BE PROVIDED)

Are you acquiring from a deceased estate? Yes No

If **YES**, please refer to the Guide, as you may not be required to obtain a Permit to Acquire.

Where are you acquiring the weapon from?

QLD Individual QLD Dealer QLD Police Station Interstate

Overseas Other (Please specify)

Licence Number (if known)

5. WEAPON(S) SECURE STORAGE FACILITY

I hereby declare that I have access to a secure storage facility located at:

Property name/
Lot on Plan

Street name
and number

Suburb/Locality

State **Q L D** Postcode

and it complies with the *Weapons Act 1990* and the *Weapons Regulation 1996*.

6. APPLICANT CERTIFICATION

I certify that the information I have given is true and correct in every detail and have attached all required documentation.

Signature of Applicant

Date

Day Month Year

7. POLICE STATION USE ONLY

Document completed

Fee received and receipt information completed

Receiving member

Name

Rank and reg. no./
Level and payroll no.

Signature

Date

Day Month Year

Name of receiving station

Police station receipt no.

Permit Fee \$

Date

Day Month Year

Privacy Collection Statement

The Queensland Police Service is collecting your information for the purpose of processing your application for a permit to acquire. The collection of this information is authorised by the *Weapons Act 1990* (Qld). The information you provide will not be used or disclosed without your consent unless such use or disclosure is authorised or required by law, including the *Weapons Act 1990* (Qld), *Police Service Administration Act 1990* (Qld) and the *Information Privacy Act 2009* (Qld). You have a right to access personal information that the Queensland Police Service holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the Queensland Police Service Right to Information and Privacy Unit by email at e-RTI@police.qld.gov.au, by telephone 07 3364 4666 or by facsimile 07 3364 4675.