



## GUIDE TO RENEWING A WEAPONS ACT LICENCE Form 6A or Form 6B



### Can I renew my licence early?

- Yes. If your licence is not due to expire within 3 months of completing your Application to Renew a Licence you will be required to provide an Early Renewal form located on the Weapons Licensing internet site.

### When and how must my application to renew my Weapons Act licence be lodged?

- At least **ONE DAY BEFORE** your licence expires. If any application is lodged on or after the expiry date it will be refused. Currently there is no legislative provision to grant extensions on expiry dates for any reason, or to consider extenuating circumstances.
- **Applications can only be lodged in person at any Queensland Police station.** It is highly recommended that you make contact with a Queensland Police station as early as possible to arrange a suitable time to lodge your application, as some have limited opening hours.

### What do I need to provide when applying to renew my licence?

- **Proof of identification and photographs (Form 30).**
  - Two passport-size photographs **not more than twelve months old** attached to the Form 30;
  - You must be looking directly at the camera and the shot is to be from the shoulders up.  
**Note:** the wearing of sunglasses and hats is not acceptable.
- **Genuine Reason**
  - Current proof of a genuine reason for the continued possession of weapons by completing the relevant annexure or providing alternative supporting documentation located on the Weapons Licensing Website.
- **Weapons List**
  - A Weapons List is included in your renewal kit. Please check the details and make any corrections if necessary. **SIGN** the declaration at the bottom of each page and return with your application.
  - If you possess weapons not included on this list, please provide full details of the weapon and include the date, name, address and licence number of the person you acquired the weapon from. Alternatively, if you no longer possess any weapons listed on the Weapons List please provide the date, name, address and licence number of the person who now possesses the weapon(s).

### What fees are payable for a renewal of a licence?

- The fee payable is located on page one of the Form 6A or Form 6B Application to Renew Licence, or available on the Weapons Licensing internet site. This fee is current at the time of printing and is subject to change after the application is printed and forwarded to applicants.

### How long will it take to get my new licence card? And what if it doesn't arrive by the time my licence expires?

- Every effort will be made to determine your application to renew before your licence expires. The time taken depends on the volume of applications received and on how early you lodge your application. **It is highly recommended that you lodge your application as soon as possible.**
- If you have submitted your application prior to the expiry date and you do not receive your new licence card by the time your licence expires, your licence will continue in force for a period of **42 days** until such time as an authorised officer makes a determination on your application.

Further information regarding the renewal process can be obtained via the;

Internet site:

[www.police.qld.gov.au/programs/weaponslicensing](http://www.police.qld.gov.au/programs/weaponslicensing)

OR

E-mail:

[weapons.renewals@police.qld.gov.au](mailto:weapons.renewals@police.qld.gov.au)

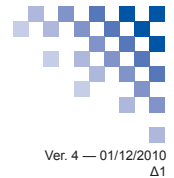
OR

Telephone:

Weapons Licensing Branch on 3015 7777 Monday – Friday 8am-4pm



**FORM 6A**  
**QUEENSLAND**  
*Weapons Act 1990*  
 Section 18



**APPLICATION TO RENEW A WEAPONS ACT LICENCE**

Please PRINT IN BLOCK LETTERS clearly and legibly in Blue or Black pen.

Ver. 4 — 01/12/2010  
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**1. APPLICANT DETAILS**

Family name

Given name(s)

Date of birth      
Day Month Year

Licence number

Expiry Date      
Day Month Year

**2. APPLICATION TYPE**

I make application for renewal of this licence and I make this application:

*Please cross ONE box ONLY*

(a) As an **individual**; OR

(b) For a body, either incorporated or unincorporated, as an individual nominated by the body for endorsement on the licence (if) required or issued as the body's representative in the conduct of its business or affairs.  
 (PLEASE ATTACH A COPY OF APPROPRIATE AUTHORITY)

**3. CONTACT DETAILS** (If changed)

**Current Address**

Property name/  
 Lot on Plan

Street number  
 and name

Suburb/Locality

State  Postcode

**Postal Address (If different from above)**

Postal Address  
 (e.g., PO Box)

Suburb/Locality

State  Postcode

**Contact details**

Home  Work

Mobile  Fax

Email

Preferred method of verbal contact Home  Mobile  Work

Preferred method of written contact Residential  Postal  Email



