

Armed Robbery Report Guide

Date Time of incident Informant's name
Business name Contact phone no.
Business address.....

Description of offenders:

Sex Age Height
Build Hair Eyes
Complexion Racial appearance
Scar/tattoo/peculiarities

Clothing worn by offender:

Hat Glasses Gloves
Trousers Shirt Shorts
Shoes Disguises used

Weapon used by offender:

Type Colour

Bag used by offenders:

Type Colour

Words/names used by offender:

Description of vehicle used:

Model Make Colour
Registration no. No. of occupants

Witness particulars:

Witness name Witness contact no.
Address

Miscellaneous items:

Other evidence left Amount of money stolen

DO NOT DISCUSS OR COMPARE NOTES

DO NOT TOUCH EXHIBITS