



Queensland Police Service Research Committee

CONDITIONS OF APPROVAL TO CONDUCT EXTERNAL RESEARCH

The following conditions apply to significant external research studies conducted within the Queensland Police Service (QPS) with the approval of the QPS Research Committee.

1. Approval for the research study will only apply to time frames nominated by the Research Committee.
2. Approval for longitudinal study will apply only for the group of participants initially involved. In the case of other groups of persons in subsequent implementations of the same program, approval from the Research Committee must be sought before research studies are continued. If access to successive groups of persons over time is sought, approval will not be given at the time of initial approval but will be considered as circumstances and demands on program participants change from time to time.
3. Researchers must contact the nominated QPS research liaison officer(s) to make all approved organisational arrangements for the conduct of their studies. However, correspondence relating to the progress of the study (e.g., progress reports; requests for extension of approval; requests for approval of proposed publications) should be sent directly to the Chair, QPS Research Committee, Review and Evaluation Unit, Ethical Standards Command via post to GPO Box 1440, Brisbane, Qld, 4001 or via email to QPS.Research@police.qld.gov.au
4. **If the research study is not finalised within six months of approval being given, a progress report must be provided to the Chair, QPS Research Committee. Further progress reports will be required at six-month intervals until the study is finalised. Such reports need not be onerous, but should keep the QPS informed of the progress of the research. Thus they should outline the name and location of the study's QPS Research Liaison Officer, the current stage of the research, and the expected completion date.**
5. **Copies of reports, documents and/or papers for publication arising from the approved research must be provided to the Research Committee before publication. Publication has the meaning of being made public, and conference papers and presentations fall within this category.**
6. The assistance of the QPS should be acknowledged in all publications and theses linked to the approved research. However, this must be done without purporting to be expressing views of the Service and in acknowledgement that any errors of omission or commission are the responsibility of the author/s.
7. If one or more of the researchers is a member of the Service, any report or other publication arising from the approved research must carry a disclaimer to the effect that it does not represent the views of the QPS, and that any errors of omission or commission are the responsibility of the author/s.
8. **Two bound copies of the final research report must be provided to the Chair, QPS Research Committee for distribution to the Queensland Police Academy library and the Police Headquarters library.**
9. The Research Committee reserves the right to call on researchers to show cause why their research approval should not be rescinded through failure to comply with any of these guidelines.
10. The Research Committee will not engage in debate as to their decisions.

Postal Address: Chair, QPS Research Committee, Review and Evaluation Unit, Ethical Standards Command, PO Box 1440, Brisbane, Qld, 4001.

Email: QPS.Research@police.qld.gov.au