

Corporate

Governance

Approach to corporate governance

The Police Service has established a corporate governance framework to ensure operations and support activities are directed, managed and accountable. The framework allows for the delivery of timely and responsive policing services through:

- achieving our strategic directions
- being accountable for our actions
- managing risks
- monitoring, reporting on and evaluating our corporate performance
- meeting community expectations.

Corporate governance

To assist the Commissioner in discharging these responsibilities, a corporate governance framework has been established incorporating two principal decision-making forums: the Senior Executive Conference and the Board of Management.

Six strategic committees address more detailed aspects of the Service's responsibilities related to risk management, internal audit, information management, workplace health and safety, financial management and capital investment.

Both the Senior Executive Conference and Board of Management have key governance roles which are critical to the effective functioning of the Police Service.

Senior Executive Conference

Chaired by the Commissioner, the Senior Executive Conference (SEC) provides the strategic focus and direction for the Police Service in the areas of operational efficiency and effectiveness and medium to long-term planning. The SEC ensures cohesion, integration and coordination of the Service's strategic direction.

Membership of the SEC includes senior executive officers of the Police Service, two representatives of the Service's Women's Advisory Group Network and a senior police chaplain. The conference meets quarterly.



Members of the 2006-07 Senior Executive Conference

Board of Management

The Board of Management is chaired by the Commissioner and consists of the Deputy Chief Executive (Operations), Deputy Chief Executive (Resource Management), Director, Office of the Commissioner and two Assistant Commissioners (on rotation).

The Board of Management ensures the Police Service meets its portfolio responsibilities and implements strategies and policies that:

- support and facilitate the role of the Senior Executive Conference in setting the strategic focus and direction of the Police Service
- ensure the ongoing management of the Service is in accordance with the agreed strategic focus and direction
- assist the Commissioner in the ongoing management of the Police Service, with particular regard to: operational, human resource management, information management, budget and financial resource management, and asset management issues
- ensure management is responsive to changing circumstances
- identify issues relating to the strategic management of the Police Service that should be referred to the Senior Executive Conference
- ensure the Police Service fulfils its obligations to all management standards and requirements, such as reporting timelines of the annual budget cycle.



Members of the Board of Management (left to right): Assistant Commissioner Colin McCallum APM, Southern Region, Assistant Commissioner Ian Stewart APM, Information and Communication Technology, Mr Paul Brown, Deputy Chief Executive (Resource Management), Commissioner Bob Atkinson APM, Deputy Commissioner Dick Conder APM, Mr Bruce Moy, Director, Office of the Commissioner, Assistant Commissioner Peter Barron APM, Metropolitan North Region.

Committees

Several committees support the Senior Executive Conference and Board of Management to address more detailed aspects of the Service's responsibilities. These are as follows:

Strategic Capital Planning Committee

On 1 December 2006, the Board of Management approved the formation of the Queensland Police Service Strategic Capital Planning Committee.

Role and Function

The Strategic Capital Planning Committee prioritises the medium and long term needs of the Police Service with respect to significant capital works and the acquisition of major capital programs including aircraft and vessels.

Membership

The committee is chaired by the Commissioner and includes the:

- Deputy Chief Executive (Operations)
- Deputy Chief Executive (Resource Management)
- Director, Office of the Commissioner.

Risk Management Committee

Role and function

The Police Service recognises risk management as an integral part of management practice. The Risk Management Committee is responsible for:

- overseeing and reviewing the development of the Police Service's risk management policy
- providing direction and guidance for the implementation of risk management practices
- ensuring management accountability for risk management is maintained and supported by appropriate systems and controls
- initiating, coordinating and monitoring actions to reduce or eliminate risks
- establishing appropriate information systems to facilitate monitoring of the effectiveness of the Police Service's risk management policy
- planning and implementing training programs related to risk management.

Membership

- Assistant Commissioner, Ethical Standards Command (Chair)
- Deputy Chief Executive (Operations)
- Deputy Chief Executive (Resource Management)
- Director, Office of the Commissioner
- Director, Finance Division
- Assistant Commissioner (Chair, Corporate Health and Safety Committee)
- QPS Risk Management and Business Continuity Coordinator
- Queensland Police Service Solicitor.

Audit Committee

Role and function

The Audit Committee monitors and reviews both internal audit and inspectorate activities and is responsible for:

- the overview of internal audit work plans and priorities
- the review of internal audit reports and monitoring the implementation of audit recommendations
- the review of annual financial statements
- liaison between the external auditor and the Commissioner.

Membership

The committee is chaired by an independent accountant, Mr Graham Carpenter and includes the following:

- Director, Administration Division
- Assistant Commissioner, Ethical Standards Command
- Assistant Commissioner, Metropolitan South Region.

Information Steering Committee

Role and function

The Information Steering Committee is responsible for ensuring the Police Service's investment in the development, implementation, use and support of information and communications technology (ICT) is efficient and effective and delivers the expected benefits and outcomes. This includes:

- providing strategic focus and effective direction of ICT as well as addressing strategic issues
- ensuring cohesion, integration and coordination of the Police Service's strategic ICT direction to support efficiency, effectiveness, equity and consistency in providing policing services to the Queensland community
- setting the direction for development, review and implementation of the Police Service's ICT Strategic Plan.

Membership

Chaired by the Commissioner, membership includes the:

- Deputy Chief Executive (Operations)
- Deputy Chief Executive (Resource Management)
- Assistant Commissioner, Operations Support Command
- Assistant Commissioner, Information and Communications Technology
- Assistant Commissioner (rotational member from Regions/Commands)
- Director, Finance Division
- Director, Administration Division
- Director, Information Management Division
- Executive Director, Law and Justice Policy, Department of the Premier and Cabinet
- Assistant Under Treasurer, Queensland Treasury
- Program Director (Strategy and Governance), Queensland Government Chief Information Office, Department of Public Works
- Manager, Information Planning Branch (Executive Officer)
- Manager, Information Systems Branch (Visitor).

Corporate Health and Safety Coordinating Committee

Role and function

The Corporate Health and Safety Coordinating Committee provides a forum for consultation between the Police Service and the relevant trade unions of employees. This committee is an advisory body that considers corporate health and safety issues which have statewide implications. It also considers matters referred to it by regional health and safety meetings and/or raised by union representatives.

The role of this committee also extends to stress management coordination.

Membership

Chaired by the Commissioner this committee includes the:

- Manager, Health and Safety Section
- Risk and Business Continuity Management Coordinator, Ethical Standards Command
- Coordinator, Employee Assistance Service
- Inspector, Operational Research and Advisory Unit
- Inspector, Operational Performance Review Unit
- Police Chaplaincy
- Office of the Queensland Police Service Solicitor
- Queensland Public Sector Union
- Queensland Police Commissioned Officers' Union
- Queensland Police Union of Employees
- Health and Safety Advisor (Stress Management) – secretariat.

Finance Committee

Role and function

The function of the Finance Committee is to advise the Board of Management on the status of the Police Service's budget and determine funding allocations across police regions, commands and directorates.

Membership

The committee is chaired by the Deputy Chief Executive (Resource Management) and includes the:

- Commissioner
- Deputy Chief Executive (Operations)
- Director, Finance Division
- Manager, Policy Unit, Office of the Commissioner
- Manager, Financial Operations, Finance Division.