



# FORM 1

QUEENSLAND  
Weapons Act 1990  
Section 13



Ver. 3—01/11/2010  
Δ2†

## APPLICATION FOR A LICENCE

### ANNEXURE—OCCUPATIONAL—SECURITY

- Security Licence (Guard)—Employee
- Security Licence (Guard)—Sole Provider
- Security Licence (Guard)—Business
- Security Licence (Organisation)

You are required to satisfy the Authorised Officer that you have a genuine reason to hold a licence.  
**Please PRINT IN BLOCK LETTERS clearly and legibly in Blue or Black pen.**

**Please complete the required section(s) for your required genuine reason(s)**

Applicant name   
Licence no (If applicable)

#### 1. SELECT CLASS OF LICENCE

##### SECURITY LICENCE (GUARD)—EMPLOYEE

1. Select the categories of weapons you wish to apply for by crossing the WHITE box(es)

☒ ☒ ☐ ☒ ☐ ☐ ☒ ☒  
A B C D E H M R

2. Provide a 'Statement of Attainment' as proof of your successful completion of the approved training course for security licence (guard), issued within the last twelve months detailing the date the certificate was awarded, the categories of weapons in which you have been deemed competent, and the name of the registered training provider.
3. Provide a copy of the **front** and **back** of your current **Security Officer's Licence** issued by the Office of Fair Trading under the *Security Providers Act 1993*.

**NOTE THAT THIS TYPE OF LICENCE DOES NOT AUTHORISE THE ACQUISITION OF WEAPONS**

##### SECURITY LICENCE (GUARD)—SOLE PROVIDER

1. Select the categories of weapons you wish to apply for by crossing the WHITE box(es)

☒ ☒ ☐ ☒ ☐ ☐ ☒ ☒  
A B C D E H M R

2. Provide information that verifies there is a need for you to provide an armed service. Please supply a list of your potential clients and letters on company letterhead which include the following information:
- The author's name, address and contact number(s);
  - The nature of the services required by the business (e.g. cash escort);
  - The frequency of the services required (e.g. twice per week); and
  - The arrangement in place should you be unavailable for work.
3. Provide a 'Statement of Attainment' as proof of your successful completion of the approved training course for security licence (guard), issued within the last twelve months detailing the date the certificate was awarded, the categories of weapons in which you have been deemed competent, and the name of the registered training provider.
4. Provide a copy of the registered business or company name providing details of the type of enterprise (e.g., Sole proprietor or partnership etc.), including the extract detailing the office holders of the business/company.
5. Provide a copy of the **front** and **back** of your current **Security Officer's Licence** issued by the Office of Fair Trading under the *Security Providers Act 1993*.
6. Provide written approval from your local Council/Authority which gives direct approval for your intended business OR states there is no objection to your intended business.
7. Describe the facilities in place for the storage of weapons, including details of the safe/vault location, construction and weight.
8. Provide details of the procedure to be put in place should you be unable to meet the contractual duties due to illness or injury.
9. Provide written confirmation that these arrangements are agreed to by the contracted clients, on business letterhead.

**NOTE THAT THIS TYPE OF LICENCE DOES NOT AUTHORISE THE CONTRACTING  
OR SUB-CONTRACTING OF DUTIES WITH ANOTHER SECURITY LICENCE.**

## SECURITY LICENCE (GUARD)—BUSINESS

1. Select the categories of weapons you wish to apply for by crossing the WHITE box(es)

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A	B	C	D	E	H	M	R

2. Provide a "Statement of Attainment" as proof of your successful completion of the approved training course for security licence (guard), issued within the last twelve months detailing the date the certificate was awarded, the categories of weapons in which you have been deemed competent, and the name of the registered training provider.
3. Provide a copy of the registered business or company name providing details of the type of enterprise (e.g., sole proprietor or partnership, etc.), including the extract detailing the office holders of the business/company.
4. Provide advice as to the risks you have identified and what action has been taken to reduce these risks.
5. Provide advice as to incidents you have been involved with either directly or indirectly.
6. Outline any other alternative measures that may be available other than the issue of a licence of this type.
7. Provide details addressing why your need to possess a weapon is greater than the need to ensure public safety.
8. Provide details of how the carriage of a loaded weapon in public will reduce the risk to the community and yourself.
9. Provide details of current security measures relevant to the protection of the valuables. This may include security at a place (e.g. residence) or during transport.
10. Provide details of the security organisation currently protecting the valuables.
11. Provide advice as to the banking facilities used and the frequency of this banking.
12. Provide advice as to why alternate security or business practices cannot be utilised.
13. Provide details of any special circumstances that support the application for this licence (e.g. isolation, disability).
14. Provide verification of the property/valuables being protected. Evidence may include:
  - Copies of bank statements;
  - Copies of invoices/receipts relating to the sale or purchase of property/stock which is being protected; and
  - Other documents confirming the said property (e.g. asset statements).
15. Describe the business activities where the weapon is required. This should include the following details:
  - When the weapon will be in possession;
  - Where the weapon will be in possession; and
  - How often the weapon will be in possession.
16. Describe the facilities in place for the storage of weapons, including details of the safe/vault location, construction and weight.

**NOTE THAT THIS TYPE OF LICENCE DOES NOT ALLOW THE LICENSEE TO  
ENGAGE IN SECURITY FOR OTHER PERSONS.**

## SECURITY LICENCE ORGANISATION

1. Select the categories of weapons you wish to apply for by crossing the WHITE box(es)

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A	B	C	D	E	H	M	R

2. Provide information that verifies there is a need for you to provide an armed service. Please supply a list of your potential clients and letters on company letterhead which include the following information:
  - The author's name, address and contact number(s);
  - The nature of the services required by the business (e.g. cash escort);
  - The frequency of the services required (e.g. twice per week); and
  - The perceived risks that require the possession of a weapon.
3. Provide a copy of the organisation's operating procedures/guidelines for employees when using weapons in the course of their occupation.
4. Provide a copy of the current registered business or company name providing details of the type of enterprise (e.g. sole proprietor, partnership, etc), including the extract detailing the office holders of the company/business.
5. Provide written approval from your local Council certifying the intended land use for the business is in compliance with local by-laws.
6. Provide a copy of a current Security Firm's Licence (SFM) issued under the *Security Providers Act 1993* in the name of your business.
7. Provide a 'Statement of Attainment' as proof of your successful completion of the approved training course for security licence (guard), issued within the last twelve months detailing the date the certificate was awarded, the categories of weapons in which you have been deemed competent, and the name of the registered training provider OR current security licence (guard).
8. Describe the facilities in place for the storage of weapons, including details of the safe/vault location, construction and weight.

## 2. PROOF OF IDENTITY

If you are the holder of a current Weapons Act licence of another type, you are not required to supply a recent photograph **UNLESS-**

1. A period of not more than 10 years has elapsed since you provided proof of identity and photographs; OR
2. The current licence card does not reflect an accurate likeness of you (e.g. have you grown or removed a beard since the issue of the licence card?)

## 3. COURSE IN SAFETY TRAINING FOR WEAPONS

1. Provide details of any current weapons licence held; **OR**
2. Provide proof of the successful completion of an approved course in safety training for weapons—a 'Statement of Attainment' issued within the last twelve months, detailing the date the certificate was awarded, the categories of the weapons in which you have been deemed competent, and the name of the registered training provider.

## 4. CERTIFICATION

I certify that the reason outlined in this Annexure is a genuine and necessary reason for my possession and use of weapons and I have attached any relevant supporting documentation.

Signature of applicant

Date

Day

Month

Year