



QUEENSLAND POLICE SERVICE
APPLICATION FOR A ROAD CLOSURE PERMIT
Transport Operations (Road Use Management) Act 1995

QP 0891
11/20
Δ1

Applicant Details

Title: _____ **Full Name:** _____

Residential Address: _____

Postcode: _____ **Business telephone:** _____

Residential telephone: _____ **Mobile telephone:** _____

Facsimile number: **Name** _____ **Email:** _____

of Organisation: _____

Address of Organisation: _____

Postcode: _____ **Telephone:** _____ **Facsimile no.:** _____

Road Closure Details

I hereby apply for a Road Closure Permit for the following purpose (name of event):

From Date: _____ Day: _____ Time: _____ am / pm

Finish Date: _____ Day: _____ Time: _____ am / pm

Finishing Location: _____

Name all roads to be closed: (include a map showing roads to be closed)

Road Closure Details continued

Name all roads in proposed detour routes: (Include a map showing the roads in proposed detour routes)

Details of any stalls / structures etc. to be placed on carriageway: (include map showing location/s of stall/s)

Indicate if you propose to close the footway: Yes No (Include map showing location of stalls / structures)

How will traffic be diverted around closed roads?

What type of barricading will be used to close the roads?

Who is supplying the barricading being used to close the road? (Name & phone number must be included)

Who is monitoring the barricading to ensure it is not removed? (Name & phone number must be included)

How will the public be advised the roads are being closed?

What First Aid will be provided and by whom? (Include contact name/s and telephone number/s)

Where will First Aiders be located? (Include a map showing their location)

How will emergency vehicle access be maintained?

What PUBLIC LIABILITY insurance has been obtained? (A copy of the policy is required)

Has the LOCAL AUTHORITY consented to roads being closed? Yes No
(a copy of their permit or authority is required)

Have all affected RESIDENTS / BUSINESSES consented to this road closure? Yes No
(A signed petition is required. A copy of a suggested format is attached)

Has the QLD FIRE SERVICE / QLD AMBULANCE SERVICE / local TAXI and BUS companies been advised of this road closure? Yes No
(Names and phone numbers of people contacted re required)

QFRS - _____

QAS - _____

Taxi - _____

Bus - _____

Is liquor to be CONSUMED on the closed road? Yes No

If Yes, has the area been gazetted by Local Govt for the consumption of liquor? Yes No
(Name and phone number of Local Govt Officer handling application)

Is liquor to be SOLD on the closed road? Yes No
(If Yes, a copy of the permit from Licensing Commission is required)

What facilities will be provided? (E.g. toilets, rubbish bins, etc. A map showing the location of facilities is required)

Who will be the person in charge on the day of the event?

How can Police contact this person?

Note:

- This application is to be received a minimum of **30 days** prior to the proposed date of the event. If the event is a triathlon **60 days**. Applications received within these periods may not be able to be processed prior to the proposed date of the event.
- Road Closure Authorities are to be obtained from the Local Council or in the case of State-controlled roads - TMR, and forwarded to this Office. It is recommended that you contact these agencies at least **90 days** prior to your event.
- If the planned event is a Fete / Street Party etc., then a 'Places of Amusement Licence' may be required by the Local Council or Health Dept.
- Written permission from all affected Businesses and Residents within the road closure is required and only if exceptional circumstances can be shown will this requirement be waived.

I declare that the information and particulars set out herein are true and correct.

Signature of Applicant: _____ Date: _____

Return this signed application via one of the following methods:-

Single Region Events

For single region events submit your application to the Officer in Charge of your local Police Station. Queensland Police regions are quite large; an event commencing in Caloundra and concluding in Mackay is still within one region i.e. both are within Central Region. Submit the application to the Officer in Charge of the Station covering the event start location.

For station Locations refer <https://www.police.qld.gov.au/apps/stationlocator>

Does your event cross a Queensland Police Regional Boundary – refer link:

<https://www.police.qld.gov.au/organisational-structure/regional-operations>

Cross Regional Events

For events that cross Queensland Police regional boundaries e.g. commence Gold Coast (South East Region) and concludes Warwick (Southern Region) submit your application to RP.CrossRegionalEvents@police.qld.gov.au.
Applications relating to events remaining in a single region are NOT to be submitted to this email address.

This application does not exempt the applicant from obtaining any relevant permit or authority required by another authority, occupier or owner, e.g. Local Government, Main Roads Department, private property owner, lease holder, etc.

Privacy Collection Statement

The collection of this information is authorised by the *Police Service Administration Act 1990*. The information may be used to assist in performing the statutory functions and responsibilities of the Queensland Police Service (QPS). The QPS may disclose some or all of this information to other State and Federal Government agencies as provided for by legislation or in accordance with the *Information Privacy Act 2009*.