# SUBMIT NPC ONLINE

To apply online, select Apply Online Now via the below link:

https://www.police.qld.gov.au/documents-for-purchase/national-police-certificates

Verify your ID by using the Australia Post Digital iD™
To use the Digital iD™ , you require at least 1 primary document and 1 commencement (single document can be both) from the below table:

| # | Digital iD Documents | Category | | |
|---|---|---|---|---|
| 1 | Australian Passport | Commencement | Primary | |
| 2 | Foreign passport / Visa | Commencement | Primary | |
| 3 | Drivers Licence | | Primary | |
| 4 | Medicare | | | Secondary |
| 5 | Birth certificate | Commencement | | |
| 6 | Citizenship certificate | Commencement | | |
| 7 | Immigration card | Commencement | Primary | |

Australia Post's Digital iD service has been formally accredited by the Australian Government's Digital Transformation Agency (DTA) as a trusted identity service provider under the Trusted Digital Identity Framework (TDIF). See following link for more information - https://www.dta.gov.au/news/australia-posts-digital-id-accredited-under-tdif

Once you allow your verified details to be sent to Queensland Police Service (QPS), fill in the application form and make online payment.

Hardcopy Certificate - 'Yes'

In order to receive a hardcopy NPC, you **must** select this in the relevant section of the **online application**. All hardcopy certificates will be printed on security paper which contains a multiude of inbuilt security features.
Australia Post will not issue a hardcopy NPC if this is not selected upon submission.
Please note: once your certificate has been finalised, it can take up to 2 weeks for your hardcopy certificate to arrive via mail.

You must register for a MyPost account before you will be able to access your electronic certificate. You can register for a MyPost account via the following link: https://auspost.com.au/mypost/auth/#/register

An email will be sent to your nominated email address (as specified on your application) to activate your MyPost account. Note: This email may be sent to your junk mail.

How will I receive my certificate?

Potential Match – 'No'

Your NPC application has been transferred to our National data base for Criminal History checking. For applications lodged online that require no further investigation, an email will be sent to your nominated email address (as specified on your application) within 30 minutes. Contained within the email is a link to Australia Post Secure Document Vault which will contain your electronic NPC. This will be acessible for 12 months.

Potential Match – 'Yes'

Your NPC application has been transferred to our National data base for Criminal History checking. The check is currently pending due to potential matches held by QPS and / or Interstate Jurisdictions. QPS are unable to finalise the check until the Interstate Jurisdictions have finalised their portion of the process (this can take up to 28 days from the date of submission).

Disclosable History

Upon finalisation of the Criminal History check, if you have disclosable court outcomes, you will receive your certificate hardcopy via mail to the address specified on your application. Certificates with disclosable histories will not be received online via the Australia Post Secure Document Vault.
*See frequently asked question 5 - What is included on a National Police Certificate conducted by the Queensland Police Service?*

No Disclosable History

Upon finalisation of the criminal history check, if you have no disclosable court outcomes, an email will be sent to your nominated email address (as specified on your application). Your elcetronic NPC will be transferred to the Post Secure Document Vault within your MyPost account. Your NPC will be acessible for 12 months.