



QUEENSLAND POLICE SERVICE

APPLICATION FOR SPECIAL SERVICES

Financial Management Practice Manual

Division 4



QP 0023A 07/26 Δ1

Applicants are to complete Sections 1 to 5 and sign this form. Once completed—refer to Section 6 for forwarding instructions.

Section 1 APPLICANT AND BUSINESS CONTACT DETAILS. Fields include Family name, Given name(s), Company/Organisation, ABN, Position held, Order/Contract no., Business address, Suburb/Town, State, Postcode, Postal address, Phone, Fax, and Email.

Section 2 DETAILS OF SPECIAL SERVICE REQUIRED. Fields include Type of service, From/To (Date/Time), No. of police officers requested, No. of hours per police officer, Location commencing/terminating, Contact person, Contact no., and Description of service required.

Section 3 PROVISIONS FOR PAYMENT. Includes Type of payment (EFTPOS, EFT, Cash, Cheque), Payment terms, and numbered conditions 3.1 through 3.5 regarding payment and cancellation fees.

Section 4	APPLICANT'S CHECKLIST	
	Checklist	
	4.1 I have completed Sections 1 to 5 of this application.	Yes <input type="checkbox"/> No <input type="checkbox"/>
	4.2 I have read the provisions for payment as outlined in Sections 3.1 to 3.4 above.	Yes <input type="checkbox"/> No <input type="checkbox"/>
	4.3 I have read the forwarding instructions outlined in Section 6 below.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 5 <i>This section must be completed by the applicant.</i>	APPLICANT'S CERTIFICATION	
	<p><i>On behalf of the company/organisation recorded on this document, I hereby make application for the provision of 'special services' by the Queensland Police Service and undertake to pay in full all charges levied for this service in accordance with Section 3 of this application.</i></p> <p>Signature: _____</p> <p style="text-align: center;">(Name) (Date)</p>	

Section 6	FORWARDING INSTRUCTIONS	
	6.1 Applications for wide load escorts are to be sent to:	
	<ul style="list-style-type: none"> Brisbane — EMAIL: HVRPO@police.qld.gov.au 	
	6.2 All other applications are to be forwarded to your nearest police station.	
	6.3 Following submission, it is the applicant's responsibility to verify the application has been received by the Queensland Police Service.	
6.4 The Queensland Police Service accepts no responsibility for applications not verified as being received by the Service.		

Section 7	SCHEDULE OF FEES AND CHARGES—Effective 01/07/2026	
	Special services	Fee
	Police escorts, wide load escorts, road works traffic direction	\$182.45 per hr, per officer
	Police escorts, wide load escorts, road works traffic direction—public holiday	\$364.90 per hr, per officer
	Cancellation fee	\$213.25
	Mileage rates	Fee
	Police vehicles – per kilometre	\$1.26 per km, per vehicle
	Motorcycles – per kilometre	\$0.45 per km, per motorcycle
	Vessels: Outboard motor—less than 15 horsepower – per hour	\$26.20 per hr
	Outboard motor—not more than 50 horsepower – per hour	\$67.25 per hr
	Outboard motor—more than 50 horsepower – per hour	\$247.35 per hr
	Diesel inboard power – per hour	\$397.90 per hr
	Horse – per hour	\$10.05 per hr, per horse
	Stationary vehicles	Fee
	Police vehicles and motorcycles – per hour	\$33.10 per hr

Section 8	QPS USE ONLY	
	Lodged at: _____	_____
	(Police station)	(Date)

Privacy Notice

The Queensland Police Service (QPS) is committed to handling your personal information in accordance with the *Information Privacy Act 2009* and the Queensland Privacy Principles (QPPs). Your personal information is being collected in accordance with the *Police Powers and Responsibilities Act 2000* for the purposes of processing your application, recording and managing prescribed police services. If you do not provide the requested information we will not be able to fulfil this purpose. Your personal information will only be disclosed to another entity when required or authorised by law. Information about how the QPS manages personal information and the privacy complaint process is contained in the QPP Privacy Policy (accessible at www.police.qld.gov.au). If you have questions about how your personal information will be handled contact the QPS Privacy Unit: privacy@police.qld.gov.au.